



LINCOLN ANGLICAN
ACADEMY TRUST
DIOCESE OF LINCOLN



Local Governance and Delegated Authorities

Edenham C of E Primary School

Church schools serving their communities through excellence, exploration and encouragement within the love of God.

The diocese of Lincoln is called to faithful worship, confident discipleship and joyful service and our church schools bear witness to our belief that every child is made in the image of God and loved by Him. They were founded for the good of their local communities so that children can be educated through the values and stories of Christianity.

Excellence Exploration Encouragement

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Overview

Edenham Primary School is a member of the Lincoln Anglican Academic Trust (LAAT). As such, our school operates to the Department for Education (DofE) regulations for academies of a multi-academy trust. The LAAT is accountable to the DofE for the successful running of the school. In turn, the LAAT relies on the school's local board to function on its behalf as detailed in the Scheme of Delegation to Member Academies (SoD). The functioning of the local board is detailed in Appendices to the SoD. A detailed matrix stating what level of delegated authority the local board has been given to act on behalf of the LAAT in support of the school's Senior Leadership Team (SLT) is in Appendix 3 to the SoD. The SoD is normally reviewed and published by the LAAT on an annual basis.

Local Board Indemnity

Subject to the provisions of the Companies Act 2006, every member of a local board acting in relation to an academy shall be indemnified out of the assets of the academy trust against any liability incurred by them in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in favour or in which they are acquitted or in connection with any application in which relief is granted to them by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the trust.

Local Board Membership

Full members of the local board are appointed by the LAAT for a term of office of 4 years. The local board leadership comprises the chair and the vice-chair, supported by the clerk. The chair is appointed by the LAAT on an annual basis; the vice-chair holds the term of office until a successor has been appointed or they are no longer a full member of the local board. The local board may augment its strengths by appointing co-opted members. These co-opted members are appointed on an annual basis for a specific role or project and have no voting rights during the local board meetings. Co-opted members may be re-appointed as required to meet the aims and objectives of their specific role or project.

Responsibilities and Charters

Local Board

The local board meets at least once per term during the academic year. This is the opportunity for the full membership to hold the school SLT to account. The SoD is supported by a series of charter documents giving guidance to the local board on what is required of it to meet its delegated responsibilities. The local board is guided by the Strategy and Oversight Charter document. This document lists specific areas that the local board is required to discuss, decide, monitor and action as appropriate. The specific items for action are spread over the academic year into discrete groups with a common set of standard areas repeated during each term. The Strategy and Oversight Charter document forms the terms of reference for local board. The charter documentation is updated annually by the LAAT.

The school SLT produces and publishes reports covering all aspects as detailed in the relevant Academy Charter Strategy and Oversight Function Area document. These reports are made available to the local board at least one week ahead of each meeting. This enables local board members to digest the information presented in the reports and allows them to formulate their detailed questions to the SLT. Such questioning is not adversarial; the local board operates as a critical friend to the SLT to ensure that the school is run in the best interests of the pupils and staff.

The chair of the local board is authorised to call additional meetings of the local board. Where possible, the subject and supporting information will be distributed at least one week ahead of such a meeting. Where time does not permit, the chair may dispense with this normal reading-in period.

Committees

Under the authority of the SoD, the local board has established 2 committees; the Pupils & Provision Committee and the Finance, Buildings & Personnel Committee. The committee charter documents form the terms of reference for these committees. The SLT and committee members and any *ad hoc* working groups prepare reports as required to inform the appropriate committee members. Such information is normally published at least one week ahead of planned meetings, again, to enable members to read and digest the information and so take an active part in questioning and reviewing the information, as appropriate.

The Pupils & Provision Committee

The Pupils & Provision Committee meets at least once per term during the academic year. Additional meetings of this committee, or a working group set up by the committee, are conducted to assist it meet its remit of monitoring as detailed in the Pupil & Provision Charter document.

The committee is established to ensure that an action plan is published and carried out within the academic year to monitor and review a number of specific areas directly associated with the progress of the school in meeting its obligations to provide a full, comprehensive and rounded education in a Christian setting for our pupils.

The Academy Charter for Pupils & Provision document lists a number of specific areas that this committee is required to discuss, decide, monitor and action as appropriate. The specific items for action are spread over the academic year into discrete groups with a common set of standard areas repeated during each term.

Finance, Buildings & Personnel Committee

The Finance, Buildings & Personnel Committee meets at least once per term during the academic year. Additional meetings of this committee or a working group set up by the committee are conducted as required to assist it meet its remit of monitoring the school's adherence to the various regulations and requirements of the DofE and the LAAT.

The committee is established to ensure that the local board meets all its monitoring and review responsibilities in respects of the school budget, infrastructure and personnel matters as authorised in the SoD.

The Academy Charter for Finance, Buildings & Personnel document lists a number of specific areas that this committee is required to discuss, decide, monitor and action as appropriate. Again, the specific items for action are spread over the academic year into discrete groups with a common set of standard areas repeated during each term.

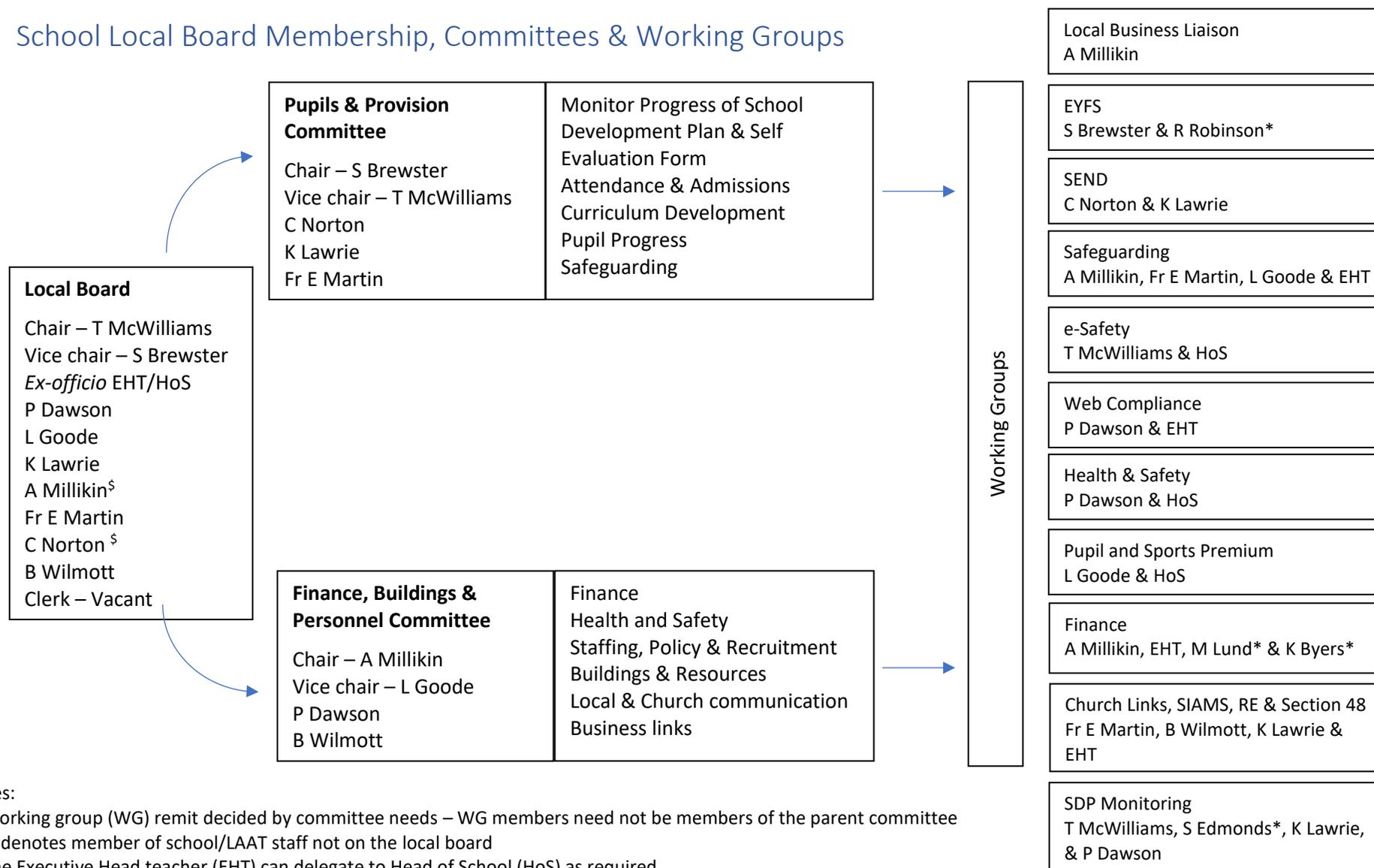
Working Groups

The local board and the committees have the authority to form working groups on an *ad hoc* basis to assist them conduct their duties or deal with a specific issue or project. Such working groups will report back to its 'parent' and any committee working group reports will be copied to the local board.

Full Local Board and Committee Personnel

The membership of the full local board and the 2 committees is detailed in Annex A to this document. As the membership of the local board and committees may be subject to change outside the normal review cycle of this document, Annex A can be updated separately from the rest of this document. Updates to this Annex is the authority of the chair of the local board. Such updates will be noted with the date of the update in the Annex header.

School Local Board Membership, Committees & Working Groups



Notes:

1. Working group (WG) remit decided by committee needs – WG members need not be members of the parent committee
2. * denotes member of school/LAAT staff not on the local board
3. The Executive Head teacher (EHT) can delegate to Head of School (HoS) as required
4. § denoted co-opted member